



REPORT TO: Kevin Trew, Town Administrator

SUBMITTED BY: Miranda Blaber, Community Development Manager

DATE: October 19, 2020

FACILITIES and OPERATION

- Facilities remain open: instructional and directional signage has been and continues to be installed, new cleaning apparatus has improved efficiency and opened scheduling opportunities up
- SHA (hockey) Return to Hockey safety Guidelines for games has been approved by SHA (health) and we are prepared to host hockey games accordingly, masks are mandatory for all SHA (hockey) and Skate Canada programming and events
- Finalized a calendar program that will allow staff to communicate updates efficiently through the desktop and smart phone app. This will improve efficiencies in communicating schedule changes and billing.

PROGRAMMING

- Events:
 - UFC Night moving forward, pending numbers. We have checked in with public health to ensure our measures are appropriate
 - Free Halloween skate will occur Oct. 31 from 5-6, we have also worked with local businesses to offer outdoor trick-or-treating and public communication regarding safety regulations has been released
- Programs:
 - Renew You Yoga has had a hiccup in facility booking. We have adjusted dates and are prepared to run October 29 – December 17.
 - Children's yoga had very low registration and has been cancelled
 - Regular public skate and shinny is scheduled to run Saturdays 5-6pm and Sundays 1-3pm
 - Indoor walking resumes November 2 with guidelines and limits on numbers

COMMUNITY SUPPORT and DEVELOPMENT:

- Continue ongoing communication with local businesses
- Purchased skate board park components, working on securing a location and concrete for a 2021 install
- Communicating with local individuals and businesses regarding a training opportunity and pilot project to support the development of tourism based business. This is intended to support new development of diverse business that is "visitor ready".

TOURISM and PROMOTION:

- Received notice that the original \$7450 in funding from the amended Marketing Assistance Program grant, through Tourism Saskatchewan has been increased to \$20,000 for additional marketing campaign fees, content development, digital readiness and traditional marketing. These funds will be used for:
 - Social Media Influencer campaign that highlights Carrot River and the self-guided activities you can do here, including the Rice River Canyon hike
 - Upgrades to website
 - Content development: Video add for signature weekend, video footage for winter activities and written content for website
 - Marketing campaign with: social media, radio, print magazines (Prairies North and Woods & Waterway)

- Continue to work with the NE Regional EDO group, as a group we will be working on the 1000 miles of snow campaign and will be hiring a social media influencer and social media manager to increase presence, awareness and foot traffic
- Continuing to work on the regional tourism campaign with Nipawin and Hudson Bay that is funded through Tourism Saskatchewan. We are now in the content development planning stages and are working independently of each other. The content will align with the Canada Nice campaign with the current Tourism Canada campaign strategy: the nicest people, in the nicest places doing the nicest things. Our focus will be on artists Marcy Friesen and Ev Letendre.

ONLINE PRESENCE:

- Facebook:
 - Rec Board 1008 (+3)
 - Saskatchewan's OUTBACK 680 (+4)
- Instagram:
 - Rec Board 296 (+10)
 - Saskatchewan's OUTBACK 678 (+11)

Oct/19/2020

Carrot River Fire and Rescue Report

Chief Lytle

- Council approved 2020 budget plan; most budgeted equipment has now been purchased and I have begun planning the 2021 budget proposal.
- There have been 11 emergency calls so far this quarter.
- Fire residential and commercial prevention program is available for all businesses and members of the community. Anyone interested can contact Bryce Lytle at 768-3331 or Kevin Trew at 768-2102 for information.
- Continued working with Rocky Mountain Phoenix as the build continues for the new wildland/urban interface fire truck. RMP has projected a completion date of Jan/Feb. Rosenbauer has received the chassis and has started construction.
- 1001 level 2 training has begun and two of four weeks has been completed. SPSA has started booking dates for testing, CRFR has booked an examination date of October 31 pending any changes from the Covid-19 pandemic.
- The new air compressors' air test passed and CRFR returned to full service.
- All 1 ½ and 1 ¾ hose has been tested 45% of hose failed the leak test and 4% of hose taken into the pressure test failed. All failed lengths of hose have been replaced with new hose.
- CRFR is now at a full roster with 25 members, any new applications will be held to be reviewed when a spot opens.
- Fire inspection for Casper Early Learning Center was performed at 10am on September 16th





Town of Carrot River Public Works Report
September 14 to October 19, 2020
by Milton Wood

- Cycle four curbs stops, for nonpayment
- Install two new meters and replace four meters
- Nipawin Septic Vac replaced two curb stop box and rods
- Nipawin septic Vac cleaned all sanitary sewer lines and some storm sewer lines we dug out and filled manhole covers for them.
- Turned off seven curb stops for winter
- Removed meters and blew out lines for winter at
- Community Square used 365m³, Pinegrove cemetery used 541m³,
- Tourist booth used 8.8m³ RV Park used 9.2m³
- Put up, refinished Community Hall sign with new address sign attached
- Cleaned and serviced Walker mower, Massey tractor both its mowers, grass trailer and fixed jack, Put away for winter
- Painted street lines
- Fixed flashing around shop roof vent fan to stop leak and replaced tightened screws on roof also
- Cleaned out salt shed fixed doors for use this winter
- Hauled away asphalt, concrete chunks, picked up junk and leveled fill dirt west of community hall
- Working with engineers and general contractors on new WTP
- Changed WTP over to propane from natural gas
- Patched holes in streets, fixed manhole top
- Killed weeds and rouge trees at 2701 Poplar Ave from last year water line replacement
- Killed weeds on Main Street and sidewalks around town
- Changed connection hoses on loader intake air system
- Fixed sweeper and double drum packer hydraulic leaks
- Pickup of leaf bags and trees branches seven 3 ton loads
- Hauled loads of trees from cemeteries
- Measure two lots
- Sweep streets and graded streets and back lanes



**Town of Carrot River
& R.M. of Moose Range**

REPORT TO: Kevin Trew, Town Administrator

SUBMITTED BY: Pat Flegg, Facilities Manager

DATE: October 19, 2020

FACILITIES and OPERATION

- **Changed all toilet seat to lidless now, just a seat no cover**
- **Cleaning hall Tuesday and Thursday**
- **Spraying down benches and handles and bleachers after each usage**
- **Put all signs up and arrows for COVID Pandemic**
- **Continual ice maintenance**
- **Annual cleaning of plexiglass**
- **Ordered replacement plexi glass and sleeves and net mover and net protector**
- **Putting in lobby door towards players benches**
- **Fixing room 3 & 4 toilets. Putting new one in room 3. And replacing water shut-offs**
- **Fixing water line pockets from furnace room to room 4**
- **Wearing masks when needed in the arena which is almost all of the time, hoping to have mandatory masking for all users in effect soon**
- **Dawson Irvine fixed the stereo amp in the sound booth**