

Minutes from the Regular Meeting of the Council of the Town of Carrot River held on the 19th day of December 2023 in the Carrot River Council Chambers

Present:

Mayor Roman Charko
Councillors:

Neal Wasko Dylan Borody Al Frecon Carrie Neigel Chris Bergen
Administrator Taryn Bryson

Not Present:

Councillor Evan Wolowski
Delegations/Reporters/Gallery: None.

Mayor Roman Charko called the meeting to order at 6:59 PM.

2023-206 Bergen

Additions/Approval of Agenda

That the agenda for this regular meeting be accepted as presented.

Carried.

2023-207 Borody

Approval of Minutes

That the minutes from the November 21st Regular Meeting of Council be accepted as presented and attached to these minutes.

Carried.

General Correspondence

The Administrator presented information on the 2024 SUMA Convention being held in Regina from April 14th to 17th for Council to review and consider attendance.

2023-208 Wasko

Consent Agenda

Payment of Wages

That November direct payroll deposits totalling \$ 23,723.27 be approved and attached to these minutes.

Carried.

2023-209 Frecon

CRFR Period 3 Direct Deposit

That September to December Fire and Rescue direct deposits totalling \$ 6,210.50 be approved and attached to these minutes.

Carried.

2023-210 Borody

List of Accounts for Approval

That bills and accounts for payment (cheques 7579 - 7611, additional cheques 7612 – 7621), and online banking totaling \$ 375,638.45 be approved and attached to these minutes.

Carried.

2023-211 Bergen

Financial Statements

That the November Tax Collection Report, bank reconciliation and Income Statement be accepted as presented and attached to these minutes.

Carried.

2023-212 Frecon

Staff, Committee, and Board Reports

That staff reports be accepted as presented and attached to these minutes. Further, that Council reported on their individual board and committee meetings held within the last month.

Carried.

2023-213 Bergen

New Business

Regular Meeting Dates for 2024

That Council set meeting dates for 2024 as follows:

Committee of the Whole (If Needed): 1st Tuesday of Each Month

Regular Council Meetings:

January 16, 2024	July 16, 2024
February 20, 2024	August 20, 2023
March 19, 2024	September 17, 2024
April 23, 2024	October 15, 2024
May 21, 2024	November 19, 2024
June 18, 2024	December 17, 2024

Carried.

2023-214 Neigel

Coffee with Councillors

That Council host a public engagement session, “Coffee with Council”, regarding the future planning of the old elementary school property on January 23rd at 7:00 PM. Further, that a minimum of 4 Councillors will be present for the event.

Carried.

2023-215 Borody

Appointment of Auditor

That Council appoints Janke LLP as Auditor and agrees to the objective and scope of the 2023 audit authorizing the Mayor and Administrator to sign on its behalf, and that Council approves the submission of the audit questionnaire as reviewed at this Council meeting and completed by the Administrator.

Carried.

2023-216 Borody

Committee Appointments

That Council approve the following appointments to serve as joint representative of the Town of Carrot River and the Rural Municipality of Moose Range on the respective committees expiring December 31, 2024:

Pasquia Trust:

Roman Charko/ Alan Stewart/ Lyle Quiring/ Wilfred Wolowski/ Dan Oakes/ Lynda Gurbach

Further, that Council approves the following appointments to serve as joint representative of the Town of Carrot River and the Rural Municipality of Moose Range on the respective committees expiring December 31, 2025:

Pasquia Trust:

Jim Doherty / Karen Holowka / Crystal Drury

Pasquia Place:

Maggie Van Meter / Rhonda Nickel / Crystal Wlaz

That Council approve the following appointments to serve as representatives of the Town of Carrot River on the respective committees expiring December 31, 2025:

Carrot River Recreation Board:

Andrea Colborn

Carrot River Economic Development Board:

Christine Trombley
Carried.

Board of Revision

That the Town of Carrot River appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.
Carried.

2023-218 Bergen

Board of Revision Secretary

That the Town of Carrot River appoints Kara Lindal, or their appointed delegate, with Western Municipal Consulting Ltd. as Secretary to the Board of Revision as Secretary to the Board of Revision for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule.

Carried.

2023-219 Frecon

Development Appeals Board

That the Town of Carrot River appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.
Carried.

2023-220 Wasko

Development Appeals Board Secretary

That the Town of Carrot River appoints Claudette McGuire, or their appointed delegate, with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule.

Carried.

Councillor Chris Bergen left the Council Chambers at 8:07 PM

Councillor Chris Bergen returned to Council Chambers at 8:09 PM

2023-221 Borody

Salary Grid 2024

That Council approve the amended salary grid as attached to these minutes.

Carried.

2023-222 Wasko

The Pasquia Trust Community Grant Application Amendment

That Council approve the recommendation received from the Pasquia Trust to add the following:

“That once the applicant has completed the proposed project that they must provide proof of the expenses by providing copies of the invoice and at that time the approved monies will be issued.”

Carried.

Old Business

Rink Concession Lease

That Council approve the updated Concession Lease Agreement, as attached to these minutes, and authorize the Community Development Manager and the Facility Manager to offer the Lease to Soup Town Café.

Carried.

2023-224 Neigel

NESD Purchase Agreement

That Council authorize the Mayor and Administrator to sign the Purchase Agreement for the following land and premises listed below for the sum of \$1.00 from the Board of the North East School Division No. 200 of Saskatchewan as defined in the agreement attached hereto.

Lots 2 - 7 Blk/Par 22 Plan No CI5849
Blk/Par CA Plan No 101647829 Extension 72
Blk/Par C and D Plan No CI4203

Carried.

2023-225 Borody

Payfacto Contract

That Council table this agenda item until the next meeting.

Carried.

2023-226 Wasko

Adjournment

That this Council meeting now be adjourned at 8:45 PM.

Carried.



Mayor Roman Charko



Taryn Bryson – Administrator