

**Minutes from the Regular Meeting of the Council of the Town of Carrot River held on the
21st day of November 2023 in the Carrot River Council Chambers**

Present:

Mayor Roman Charko

Councillors:

Neal Wasko

Carrie Neigel

Administrator Taryn Bryson

Dylan Borody

Chris Bergen

Al Frecon

Evan Wolowski

Not Present:

Delegations/Reporters/Gallery: None.

Mayor Roman Charko called the meeting to order at 7:03 PM.

2023-186 Bergen

Additions/Approval of Agenda

That the agenda for this regular meeting be accepted as amended to include General Correspondence item: e-Mission Software Inc. 6 Month Progress Report and Consent Agenda Item: October 2023 Financial Statement. Carried.

2023-187 Wasko

Approval of Minutes

That the minutes from the October 17th Regular Meeting of Council be accepted as presented and attached to these minutes. Carried.

General Correspondence

2023 Communities in Bloom

The Administrator presented the 2023 Communities in Bloom Report to Council for their review of the 3 Bloom Rating. Carried.

SaskTel Cloud Backup

The Administrator presented information to Council on available Cloud Backup services that were discussed at the last account review of the Town's SaskTel services. Carried.

Service Line Warranties

The Administrator presented the information received regarding Service Line Warranties that was requested by Councillor Wasko at the 2023 SUMA Convention in Saskatoon. Carried.

e-Mission Software Inc. 6 Month Progress Report

The Administrator presented the preliminary six-month progress report on energy consumption at four of the Town's buildings to Council for review. Carried.

Consent Agenda

Payment of Wages

That October direct payroll deposits totalling \$ 23,113.24 be approved and attached to these minutes. Carried.

2023-188 Bergen

2023-189 Borody

List of Accounts for Approval

That bills and accounts for payment (cheques 7530 - 7568, additional cheques 7569 – 7578), and online banking totalling \$ 152,937.55 be approved and attached to these minutes. Carried.

2023-190 Neigel

Financial Statements

That the October Tax Collection Report, bank reconciliation and Income Statement be accepted as presented and attached to these minutes. Carried.

Mayor Roman Charko left Council Chambers at 7:46 PM

Mayor Roman Charko returned to Council Chambers at 7:54 PM

2023-191 Wolowski

Staff, Committee, and Board Reports

That staff reports be accepted as presented and attached to these minutes. Further that Council reported on their individual board and committee meetings held within the last month. Carried.

2023-192 Bergen

In Camera

That Council meet in camera at 8:21 PM to discuss HR Personnel matters. Carried.

2023-193 Borody

Rise and Report

That Council rise and report at 8:28 PM. Carried.

2023-194 Frecon

2023 Christmas Bonus

That Council approve a staff bonus of \$150/employee to be awarded in the form of up to two gift cards to any registered business within the Town of Carrot River. Carried.

2023-195 Wasko	<p><i>New Business</i> Campbell Care Home – Tax Exemption Request Letter That Council review the request received from Campbell Care Home and approve tax exemption request to be issued for the 2022 and 2023 tax years.</p>	Defeated.
2023-196 Borody	<p>Municipal Revenue Sharing Grant That Council of the Town of Carrot River confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant:</p> <ul style="list-style-type: none"> ▪ Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations; ▪ Submission of the 2022 Public Reporting on Municipal Waterworks to the Ministry of Government Relations; ▪ In Good Standing with respect to the reporting and remittance of Education Property Taxes; ▪ Adoption of a Council Procedures Bylaw; ▪ Adoption of an Employee Code of Conduct; and ▪ All members of council have filed and annually updated their Public Disclosure Statements as required; and <p>That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.</p>	Carried.
2023-197 Bergen	<p>Pasquia Trust Fall Community Grants That Council approve the payment of the 2023 Fall Community Grants with \$2,500.00 being awarded to Pasquia Park to be used for an RO Water System and \$5,000.00 being awarded to the Carrot River New School Fundraising Committee for Phase 1 of Playground equipment and bleachers.</p>	Carried.
2023-198 Bergen	<p>TLDPC Recommendation – Heliport Funding Guarantee That the Council of the Town of Carrot River approve the recommendation from the Twin Lakes District Planning Commission to approve up to \$ 29,448.98 (\$31.13/capita) to be put towards the Heliport Project, if needed, to guarantee the project breaks ground in the Spring of 2024.</p>	Carried.
2023-199 Borody	<p><i>Old Business</i> 2023 Christmas Party That Council approve holding a Christmas Party with Staff, Council, and spouses at Kunz’s Korner Haven.</p>	Carried.
2023-200 Wasko	<p>Facilities Assistant/Caretaker Wage That Council ratify the electronic motion made on November 5, 2023 to increase the Facilities Assistant/Caretaker salary to \$43,680, effective November 1, 2023.</p>	Carried.
2023-201 Bergen	<p>Bylaw 2023/11 Solid Waste Bylaw That Bylaw 2023/11 being a bylaw to provide for a scavaging system for the proper collection and disposal of waste and recyclable materials within the Town and to regulate the transfer station waste disposal site and old disposal site be introduced and read a first time.</p>	Carried.
2023-202 Frecon	<p>That Bylaw 2023/11 being a bylaw to provide for a scavaging system for the proper collection and disposal of waste and recyclable materials within the Town and to regulate the transfer station waste disposal site and old disposal site be read a second time</p>	Carried.
2023-203 Wolowski	<p>That Bylaw 2023/11 being a bylaw to provide for a scavaging system for the proper collection and disposal of waste and recyclable materials within the Town and to regulate the transfer station waste disposal site and old disposal site be given three readings at this meeting.</p>	Carried.
2023-204 Borody	<p>That Bylaw 2023/11 being a bylaw to provide for a scavaging system for the proper collection and disposal of waste and recyclable materials within the Town and to regulate the transfer station waste disposal site and old disposal site be read a third and final time, signed, sealed, and adopted.</p>	Carried.
2023-205 Bergen	<p>Adjournment That this Council meeting now be adjourned at 8:53 PM.</p>	Carried.



Mayor Roman Charko



Taryn Bryson – Administrator