

Minutes from the Regular Meeting of the Council of the Town of Carrot River held on the 18th day of August 2026, in the Carrot River Council Chambers

Present: Mayor Carrie Neigel
Councillors: Donald R. Anthony Neal Wasko Evan Wolowski
Andrew Kavanagh Dylan Borody Kendall Friske
Administrator Taryn Bryson
Regrets: N/A
Delegates: Marcel Enns – 7:27 to 7:51 PM
Observers: Jordan Sinclair – 6:20 to 9:25 PM

Mayor Carrie Neigel called the meeting to order at 6:30 PM

2026-229 Borody	Approval/Additions of Agenda That the agenda for this regular meeting be accepted as amended to include: General Correspondence: Letter from RM of Moose Range No. 486; New Business Item: MuniSoft User Licensing; and Old Business Item: 2026 Paving/Curbing. Carried
2026-230 Wasko	Approval of Minutes That the minutes from the July 21, 2026 Regular Meeting be accepted. Carried General Correspondence Council accepted the Letter from the RM of Moose Range No. 486 regarding the Arena Speaker Project and Sand Contributions for the Outdoor Rink as information.
2026-231 Anthony	Consent Agenda Payment of Wages That July 2026 direct payroll deposits totalling \$ 49,380.58 be approved. Carried
2026-232 Borody	List of Accounts for Approval That bills and account payments for cheques 9000 – 9024 and online banking payments totaling \$135,673.61 be approved. Carried
2026-233 Kavanaugh	That additional bills and account payments for cheques 9025 – 9027 and online banking payments totaling \$ 22,279.08 be approved. Carried
2026-234 Borody	Financial Statements & Bank Reconciliation Reports That the July 2026 bank reconciliation report and Income Statement be accepted as presented. Carried
2026-235 Wolowski	Staff, Committee and Board Reports That staff reports and outside board/committee reports provided to the Administrator be accepted as presented. Carried <i>Jordan Sinclair left Council Chambers at 6:42 PM</i>
2026-236 Wasko	In Camera That Council meet in camera at 6:42 pm to discuss HR personnel matters. Carried <i>Taryn Bryson was asked to leave Council Chambers at 6:52pm for Council to discuss the Administrator’s annual performance review.</i>
2026-237 Borody	Rise and Report That Council rise and report at 7:27 pm. Carried <i>Jordan Sinclair and Taryn Bryson returned to Council Chambers at 7:27 PM</i> <i>Marcel Enns joined the meeting at 7:27 PM</i> Delegation Marcel Enns joined the meeting at 7:27 PM to discuss the proposed annexation of existing and potential lots. Discussion occurred around road development and service agreement wording. The Town will be amending the draft service agreement and will revisit once additional information is received from engineering and community planning. <i>Marcel Enns left the meeting at 7:51 PM</i> <i>Councillor Robert Anthony left Council Chambers at 8:05 PM and returned at 8:07 PM</i> <i>Jordan Sinclair left Council Chambers at 8:07 PM</i>

2026-238 Wasko	In Camera That Council meet in camera at 8:07 pm to discuss HR personnel matters.	Carried
2026-239 Wolowski	Rise and Report That Council rise and report at 8:23 pm.	Carried
	<i>Jordan Sinclair returned to Council Chambers at 8:24 PM</i>	
	New Business Town of Carrot River Policies General Operating Administrative Policies That policy GA-06 Access to Information – LAFOIP Policy be accepted as presented.	Carried
2026-240 Anthony	Human Resources Policies That policy HR-07 Workplace Violence Prevention Policy be accepted as presented.	Carried
2026-241 Wolowski	Planning and Development Policies That policy PD-03 Town Sign Corridor Policy be accepted as presented.	Carried
2026-242 Wasko	Fire Marque Presentation That Council authorize the Administrator to engage with Fire Marque and prepare a Bylaw permitting Fire Marque to act on behalf of the Municipality to secure funds awarded through Insurance Company Fire Department Insurance for costs incurred for property damages sustained within the Town.	Carried
2026-244 Borody	Ministry of Highways Contract – Highway 23 That Council authorize the Administrator to sign the proposed contract with the Ministry of Highways for road maintenance along First Street West from Poplar Avenue to Birch Road.	Carried
2026-245 Kavanagh	CRHA Request for Support That Council approve the disposal of one family unit due to condition and decline in housing needs.	Carried
2026-246 Wasko	Town of Carrot River Policy Reformatting and Amendments Financial Accounting Policies That policy FI-05 Carrot River Fire & Rescue Board and Committee Accounts Policy be accepted as presented for formatting changes.	Carried
2026-247 Wolowski	Transportation Services Policies That policy TS-01 Town Roads Policy be accepts as presented, effective immediately.	Carried
2026-248 Anthony	Request for Decision – Office Furniture That Council table the agenda item until the September regular meeting following additional information being gathered from other suppliers.	Carried
2026-249 Kavanagh	MuniSoft User Licensing That Council authorize the purchase of 1 additional full user license and 2 additional single program licenses totaling \$4,000.00 plus applicable tax due to the software changes being implemented.	Carried
2026-250 Friske	Old Business Office Soffit Repairs That Council award the Office Soffit Repair Tender to CD Construction.	Carried
2026-251 Borody	Office Janitorial Contract Revision Request That Council accept the revision request as information and reassess contract specifications at contract renewal in May 2027.	Carried
2026-252 Borody	2026 Paving/Curbing That Council approve the curbing estimate provided by CD Construction and that paving be postponed to 2027.	Carried
2026-253 Anthony	Adjournment That this Regular Council meeting now be adjourned at 9:25 PM.	Carried