

**Minutes from the Regular Meeting of the Council of the Town of Carrot River held on the  
20<sup>th</sup> day of January 2026, in the Carrot River Council Chambers**

**Present:**

Mayor Carrie Neigel

Councillors:

Donald R. Anthony

Chris Bergen

Kendall Friske

Neal Wasko

Evan Wolowski

Andrew Kavanagh

Interim Administrator Janelle Scott

**Regrets:** n/a

**Delegates:** Jordan Sinclair 6:40 to 8:12pm

Sandra Hendrickson 6:43 to 7:15pm

**Mayor Carrie Neigel called the meeting to order at 6:40 PM.**

**2026-001 Bergen**

**Approval/Additions of Agenda**

That the agenda for this regular meeting be accepted as presented.

Carried

**2026-002 Wasko**

**Approval of Minutes**

That the minutes from the December 16, 2025 Regular Meeting be accepted as presented.

Carried

**2026-003 Wasko**

**General Correspondence**

The letters of information received from the Ministry of Highways, the RM of Moose Range (two from January 13, 2026), and the Tri-Unity Challenge were presented to Council for information and review.

Carried

**2026-004 Bergen**

**2025 Pasquia Trust bursaries**

That twenty-three (23) school bursaries for 2025 in the total amount of \$140,364.28 (one hundred forty thousand three hundred sixty four dollars and twenty eight cents) as recommended by the Pasquia Trust, be approved as presented from the April 2025 Pasquia Trust meeting.

Carried

**2026-005 Wolowski**

**Pasquia Trust Board resignation**

That the resignation of Lynda Gurbach from the Pasquia Trust Board be accepted with regards as of December 19, 2025.

Carried

**2026-006 Kavanagh**

**Pasquia Trust Grant**

That as recommended by the Pasquia Trust Board, the grant application in the amount of \$3000 (three thousand dollars) for the Carrot River Food Pantry be approved.

Carried

**2026-007 Bergen**

**Public Hearing – Remedy to Order Appeals & Zoning Amendment**

That the Regular Meeting of Council recess at 7:00 PM to a Public Hearing to hear submissions in support of or in opposition of Bylaw 2025-09 – A bylaw to amend the Zoning Bylaw 2013-06.

Carried

One submission was received with concerns for Bylaw 2025-09. Whereas the concerns identified in the submission included the potential installation of privacy slats in an extended chain link fence, possible future construction on the lot and the potential removal of an existing tree.

*Councillor Friske left Council Chambers at 7:03 PM and returned at 7:05 PM*

**2026-008 Bergen**

**Public Hearing - Adjourn**

That the Public Hearing be adjourned at 7:15 PM and the Regular Meeting of Council be resumed.

Carried

*Sandra Hendrickson left the meeting at 7:15 PM*

**2026-009 Anthony**

**Consent Agenda**

**Borrowing authorization**

That Administration be authorized to investigate, in consultation with the Credit Union and Saskatchewan Municipal Board, financing options including a loan in an amount of not less than \$4,000,000 to address the municipality's aging/failing water system infrastructure.

Carried

<b>2026-010 Bergen</b>	<p><b>List of Accounts for Approval</b> That bills and account payments for cheques 8643 – 8720, and online banking totaling \$173,880.26 be approved and attached hereto.</p>	Carried
<b>2026-011 Wasko</b>	<p><b>Financial Statements &amp; Bank Reconciliation Reports</b> That the December 2025 bank reconciliation report be accepted as presented and attached hereto. It is understood that Administration will report back to Council with the findings of the inquiries related to the December 2025 Income Statement. The matter will be brought forward to the next meeting for consideration and approval.</p>	Carried
<b>2026-012 Bergen</b>	<p><b>Payment of Wages</b> That December 2025 direct payroll deposits totalling \$65,000.03 be approved and attached hereto.</p>	Carried
<b>2026-013 Wasko</b>	<p><b>Staff, Committee and Board Reports</b> That staff reports and outside board/committee reports provided to the Administrator be accepted as presented.</p>	Carried
<i>Councillor Bergen left Council Chambers at 7:59 PM and returned at 8:01 PM</i>		
<i>Councillor Kavanagh left Council Chambers at 8:09 PM and returned at 8:10 PM</i>		
<b>2026-014 Anthony</b>	<p><b>Pasquia Trust appointment</b> That Charlene Enns and Bradley Mazurek be appointed as representative for the Pasquia Trust Board.</p>	Carried
<b>2026-015 Kavanagh</b>	<p><b>In Camera</b> That Council meet in camera at 8:12 pm to discuss HR personnel matters.</p>	Carried
<b>2026-016 Wasko</b>	<p><b>Rise and Report</b> That Council rise and report at 9:31 pm.</p>	Carried
<b>2026-017 Bergen</b>	<p><i>New Business</i> <b>Baker Tilly SK 2025 Audit Planning</b> That the Mayor and Administration be authorized to enter into an agreement with Baker Tilly SK LLP regarding the 2025 Audit Planning for the Town of Carrot River, and to sign and return the Management Responsibility Form as required, be approved.</p>	Carried
<b>2026-018 Kavanagh</b>	<p><b>Cemetery 2025 Financial statement and 2026 budget</b> THAT the 2025 Cemetery Financial Statement be accepted as presented; and further, that the Mayor and Administrator be authorized to sign and approve the proposed 2026 Cemetery Budget as presented.</p>	Carried
<b>2026-019 Friske</b>	<p><b>1.5" Water meter quote</b> That the quotation received from Accu-Flo in the amount of \$2,025.08 (two thousand twenty five dollars and eight cents) for the supply of a 1.5" water meter be approved; and further, that Administration be authorized to discuss cost-sharing options with the owner of Utility Roll No. 040008-0020, with the understanding that interest on the account shall be temporarily waived until the new meter is installed, provided a cost-sharing agreement is entered into.</p>	Carried
<b>2026-020 Anthony</b>	<p><b>Request – TR No. 35600 owner</b> That the request received from the owner of TR No. 35600 requesting interest forgiveness be accepted as information. Further that Council confirm that interest applied to Tax Roll No. 35600 remains in accordance with the municipal bylaw, as the payment was received on July 2, 2025, after the June 30, 2025 incentivized cut off date for discounts to be applied.</p>	Carried

**2026-021 Kavanagh**

**SK Recycles Collection**

That the Town of Carrot River does not transition to the SK Recycles Curbside Collection Agreement for the period of June 1, 2026 to February 1, 2028. Further, that until additional details are released regarding the services proposed for implementation in 2028, no further decisions be made, as there is currently insufficient information regarding future service responsibilities, accountability and points of contact for issue resolution; and further, that Council determine the current proposal lacks sufficient clarity and contains too many undetermined variables to allow for a fiscally responsible decision at this time.

Carried

*Councillor Wasko left Council Chambers at 10:18 PM and returned at 10:20 PM*

**2026-022 Bergen**

**Tourist Centre**

That Administration be authorized to inquire with SGI regarding the payout amount for the Tourist Centre related to the 2024 windstorm claim; and further, that upon receipt of the payout information, it be forwarded to Council for further consideration.

Carried

**2026-023 Bergen**

**2026 Working Budget V4**

That consideration of Working Budget Version 4 be postponed to the next regular meeting of Council.

Carried

*Councillor Friske abstained from voting on Bylaw 2025-09.*

**Bylaws**

**Bylaw 2025-09 Amendment #7 of Zoning Bylaw 2013-06**

**2026-024 Wolowski**

That Bylaw 2025-09 being amendment #7 for Zoning Bylaw 2013-06 be given the read third and final read at this meeting.

Carried Unanimously

**2026-025 Kavanagh**

**Bylaw 2025-09 Amendment #7 of Zoning Bylaw 2013-06**

That Bylaw 2025-09 being amendment #7 for Zoning Bylaw 2013-06 be read a third and final time, signed, sealed, and adopted.

Carried

**2026-026 Wasko**

**Adjournment**

That this Regular Council meeting now be adjourned at 10:47 PM.

Carried

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Carrie Neigel - Mayor

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Janelle Scott – Interim Administrator