

Minutes from the Regular Meeting of the Council of the Town of Carrot River held on the 21st day of July 2026, in the Carrot River Council Chambers

Present:
Mayor Carrie Neigel
Councillors:
Donald R. Anthony Neal Wasko Evan Wolowski
Andrew Kavanagh Dylan Borody
Administrator Taryn Bryson
Regrets: Councillor Kendall Friske
Delegates: Marvin Skalicky - 7:06 to 7:16 PM
Observers: Jordan Sinclair - 6:23 to 7:56 PM Kari Thesen - 6:21 to 7:56 PM

Mayor Carrie Neigel called the meeting to order at 6:30 PM

Presentation of Election Results
Administrator Taryn Bryson presented the by-election results.

2026-171 Anthony That Council accepts the results of the civic by-election for Councillor held on July 8th, 2026 as presented by Taryn Bryson, Returning Officer, as attached and forming a part of these minutes. Carried

Signing of Documents
Dylan Borody was asked to read and sign the prescribed Oath of Office form, Public Disclosure Statement, and the Statement of Commitment to the Code of Conduct as set out in the Town of Carrot River General Government Policy Manual. The forms were witnessed, commissioned, and filed by the Administrator.

Councillor Evan Wolowski joined the meeting at 6:32 PM

2026-172 Wasko Approval/Additions of Agenda
That the agenda for this regular meeting be accepted as amended to include Proposed Additional Accounts for Approval. Carried

2026-173 Wolowski Approval of Minutes
That the minutes from the June 16, 2026 Regular Meeting be accepted. Carried

General Correspondence
Council accepted the Cumberland House Sponsorship Request as information.

2026-174 Borody Consent Agenda
List of Accounts for Approval
That bills and account payments for cheques 8952 – 8989 and online banking payments totaling \$402,933.18 be approved and attached hereto. Carried

2026-175 Borody That the proposed additional bills and account payments totaling \$ 50,507.15 be approved and attached hereto. Further, that payments be issued once program error has been corrected. Carried

2026-176 Wasko Payment of Wages
That June 2026 direct payroll deposits totalling \$ 43,169.54 be approved and attached hereto. Carried

2026-177 Borody Financial Statements & Bank Reconciliation Reports
That the June 2026 bank reconciliation report and Income Statement be accepted as presented and attached hereto. Carried

2026-178 Kavanagh Staff, Committee and Board Reports
That staff reports and outside board/committee reports provided to the Administrator be accepted as presented. Carried

Kari Thesen and Jordan Sinclair left Council Chambers at 6:48 PM

2026-179 Wolowski In Camera
That Council meet in camera at 6:48 pm to discuss HR personnel matters. Carried

2026-180 Borody Rise and Report
That Council rise and report at 7:05 pm. Carried

Kari Thesen and Jordan Sinclair returned to Council Chambers at 7:06 PM

Delegation
Marvin Skalicky joined the meeting at 7:06pm to discuss concerned regarding road SK-789. Points addressed included the lack of build up, dust control, and speed limit enforcement.

New Business

BCL Lagoon Upgrade Proposal

That Council approve BCL Engineering’s proposal for consulting engineering services for Lagoon Feasibility Study. Further, that the Administrator request for the inclusion of options regarding the fully functional bio char facility that is within the community.

Carried

Office and Library Janitorial Contract Revision Request

That Council table this agenda item until the next Council meeting on August 18, 2026.

Carried

Remedy Orders

That Council declare the property described as Lot 21 Block 04 Plan CI4203, the civic address of the property being 2245 Second Avenue, to be a nuisance under Section 11 of Bylaw 2006/02 for the following reason: Overgrown Grass and Weeds. These symptoms cause concern that the property may adversely affect people’s use and enjoyment of their property and the amenity of the neighbourhood; further the Administrator is hereby authorized to issue an Order to the Owners of said property requiring them to undertake the following work: mowing grass and maintaining exterior grounds; said work to be completed no later than August 4, 2026; and further, that if the work noted above is not completed by the date given above, the Town of Carrot River is authorized to undertake whatever steps are necessary to complete the work and recover the costs.

Carried.

That Council declare the property described as Lot 12 Block 17 Plan CI4203, the civic address of the property being 3349 Third Avenue, to be a nuisance under Section 11 of Bylaw 2006/02 for the following reason: Overgrown Grass and Weeds. These symptoms cause concern that the property may adversely affect people’s use and enjoyment of their property and the amenity of the neighbourhood; further the Administrator is hereby authorized to issue an Order to the Owners of said property requiring them to undertake the following work: mowing grass and maintaining exterior grounds; said work to be completed no later than August 4, 2026; and further, that if the work noted above is not completed by the date given above, the Town of Carrot River is authorized to undertake whatever steps are necessary to complete the work and recover the costs.

Carried.

That Council declare the property described as Lot 13 Block 17 Plan CI4203, the civic address of the property being 3347 Third Avenue, to be a nuisance under Section 11 of Bylaw 2006/02 for the following reason: Overgrown Grass and Weeds. These symptoms cause concern that the property may adversely affect people’s use and enjoyment of their property and the amenity of the neighbourhood; further the Administrator is hereby authorized to issue an Order to the Owners of said property requiring them to undertake the following work: mowing grass and maintaining exterior grounds; said work to be completed no later than August 4, 2026; and further, that if the work noted above is not completed by the date given above, the Town of Carrot River is authorized to undertake whatever steps are necessary to complete the work and recover the costs.

Carried.

That Council declare the property described as Lot 03-04 Block H Plan CL2631, the civic address of the property being 2729 Poplar Avenue, to be a nuisance under Section 11 of Bylaw 2006/02 for the following reason: Overgrown Grass and Weeds. These symptoms cause concern that the property may adversely affect people’s use and enjoyment of their property and the amenity of the neighbourhood; further the Administrator is hereby authorized to issue an Order to the Owners of said property requiring them to undertake the following work: mowing grass and maintaining exterior grounds; said work to be completed no later than August 4, 2026; and further, that if the work noted above is not completed by the date given above, the Town of Carrot River is authorized to undertake whatever steps are necessary to complete the work and recover the costs.

Carried.

That Council declare the property described as Lot 01 and 21 Block 18 Plan CH5253, the civic address of the property being 1201 First Street West, to be a nuisance under Section 11 of Bylaw 2006/02 for the following reason: Overgrown Grass and Weeds. These symptoms cause concern that the property may adversely affect people’s use and enjoyment of their property and the amenity of the neighbourhood; further the Administrator is hereby authorized to issue an Order to the Owners of said property requiring them to undertake the following work: mowing grass and maintaining exterior grounds; said work to be completed no later than August 4, 2026; and further, that if the work noted above is not completed by the date given above, the Town of Carrot River is

	authorized to undertake whatever steps are necessary to complete the work and recover the costs. Carried.
2026-188 Kavanagh	That Council declare the property described as Lot 06 and 24 Block 18 Plan CH5253, the civic address of the property being 1213 First Street West, to be a nuisance under Section 11 of Bylaw 2006/02 for the following reason: Overgrown Grass and Weeds. These symptoms cause concern that the property may adversely affect people’s use and enjoyment of their property and the amenity of the neighbourhood; further the Administrator is hereby authorized to issue an Order to the Owners of said property requiring them to undertake the following work: mowing grass and maintaining exterior grounds; said work to be completed no later than August 4, 2026; and further, that if the work noted above is not completed by the date given above, the Town of Carrot River is authorized to undertake whatever steps are necessary to complete the work and recover the costs. Carried.
2026-189 Borody	That Council declare the property described as Lot 10 Block 06 Plan BU1759, the civic address of the property being 119 First Street West, to be a nuisance under Section 11 of Bylaw 2006/02 for the following reason: Overgrown Grass and Weeds. These symptoms cause concern that the property may adversely affect people’s use and enjoyment of their property and the amenity of the neighbourhood; further the Administrator is hereby authorized to issue an Order to the Owners of said property requiring them to undertake the following work: mowing grass and maintaining exterior grounds; said work to be completed no later than August 4, 2026; and further, that if the work noted above is not completed by the date given above, the Town of Carrot River is authorized to undertake whatever steps are necessary to complete the work and recover the costs. Carried.
2026-190 Wasko	That Council declare the property described as Lot 14 Block 02 Plan BE2797, the civic address of the property being 122 First Street West, to be a nuisance under Section 11 of Bylaw 2006/02 for the following reason: Overgrown Grass and Weeds. These symptoms cause concern that the property may adversely affect people’s use and enjoyment of their property and the amenity of the neighbourhood; further the Administrator is hereby authorized to issue an Order to the Owners of said property requiring them to undertake the following work: mowing grass and maintaining exterior grounds; said work to be completed no later than August 4, 2026; and further, that if the work noted above is not completed by the date given above, the Town of Carrot River is authorized to undertake whatever steps are necessary to complete the work and recover the costs. Carried.
2026-191 Anthony	That Council declare the property described as Lot 13-14 Block 23 Plan CN396, the civic address of the property being 3116 Third Street West, to be a nuisance under Sections 8-11 of Bylaw 2006/02 for the following reason: Dilapidated Structure, and Overgrown Grass and Weeds. These symptoms cause concern that the property may adversely affect people’s use and enjoyment of their property and the amenity of the neighbourhood; further the Administrator is hereby authorized to issue an Order to the Owners of said property requiring them to undertake the following work: mowing grass and maintaining exterior grounds; said work to be completed no later than August 8, 2026; and further, that if the work noted above is not completed by the date given above, the Town of Carrot River is authorized to undertake whatever steps are necessary to complete the work and recover the costs. Carried.
2026-192 Wolowski	That Council declare the property described as Lot 14 Block 25 Plan CN396, the civic address of the property being 306 Third Street West, to be a nuisance under Section 11 of Bylaw 2006/02 for the following reason: Overgrown Grass and Weeds. These symptoms cause concern that the property may adversely affect people’s use and enjoyment of their property and the amenity of the neighbourhood; further the Administrator is hereby authorized to issue an Order to the Owners of said property requiring them to undertake the following work: mowing grass and maintaining exterior grounds; said work to be completed no later than August 4, 2026; and further, that if the work noted above is not completed by the date given above, the Town of Carrot River is authorized to undertake whatever steps are necessary to complete the work and recover the costs. Carried.
2026-193 Kavanagh	That Council declare the property described as Lot PT 2 Block 11 Plan CH2555, the civic address of the property being 56 Main Street South, to be a nuisance under Section 11 of Bylaw 2006/02 for the following reason: Overgrown Grass and Weeds. These symptoms cause concern that the property may adversely affect people’s use and enjoyment of their property and the amenity of the neighbourhood; further the Administrator is hereby authorized to issue an Order to

the Owners of said property requiring them to undertake the following work: mowing grass and maintaining exterior grounds; said work to be completed no later than August 4, 2026; and further, that if the work noted above is not completed by the date given above, the Town of Carrot River is authorized to undertake whatever steps are necessary to complete the work and recover the costs.

2026-194 Wasko

That Council declare the property described as Lot 01-02 Block A Plan 81PA10014, the civic address of the property being 320 Third Street Southeast, to be a nuisance under Section 11 of Bylaw 2006/02 for the following reason: Overgrown Grass and Weeds. These symptoms cause concern that the property may adversely affect people’s use and enjoyment of their property and the amenity of the neighbourhood; further the Administrator is hereby authorized to issue an Order to the Owners of said property requiring them to undertake the following work: mowing grass and maintaining exterior grounds; said work to be completed no later than August 4, 2026; and further, that if the work noted above is not completed by the date given above, the Town of Carrot River is authorized to undertake whatever steps are necessary to complete the work and recover the costs.

Carried.

2026-195 Borody

That Council declare the property described as Lot 27-29 Block 02 Plan BE2797, the civic address of the property being 17 Main Street, to be a nuisance under Section 11 of Bylaw 2006/02 for the following reason: Overgrown Grass and Weeds. These symptoms cause concern that the property may adversely affect people’s use and enjoyment of their property and the amenity of the neighbourhood; further the Administrator is hereby authorized to issue an Order to the Owners of said property requiring them to undertake the following work: mowing grass and maintaining exterior grounds; said work to be completed no later than August 4, 2026; and further, that if the work noted above is not completed by the date given above, the Town of Carrot River is authorized to undertake whatever steps are necessary to complete the work and recover the costs.

Carried.

Carried.

Town of Carrot River Policy Reformatting and Amendments
Environmental & Public Health Policies

2026-196 Wolowski

That policy EPH-01 Animal and Pest Control Policy be accepted as presented for formatting changes.

Carried

2026-197 Kavanagh

That policy EPH-02 Leaf Bag Policy be accepted as presented for formatting changes.

Carried

2026-198 Anthony

That policy EPH-03 Commercial Solid Waste Non-compliance Policy be accepted as presented for formatting changes.

Carried

2026-199 Wasko

That policy EPH-04 Recycling and Waste Disposal Policy be accepted as presented, effective immediately.

Carried

Financial Accounting Policies

2026-200 Wolowski

That policy FI-01 Collections Policy be accepted as presented for formatting changes.

Carried

2026-201 Borody

That policy FI-02 Tax Collection, Incentives, and Enforcement Policy be accepted as presented for formatting changes.

Carried

2026-202 Kavanagh

That policy FI-03 Credit Card Processing Fee Policy be accepted as presented for formatting changes.

Carried

2026-203 Wasko

That policy FI-04 Board and Committee Accounts Policy be accepted as presented for formatting changes.

Carried

General Operating Administrative Policies

2026-204 Anthony

That policy GA-01 Town Office Hours, Holidays, and Services Policy be accepted as presented for formatting changes.

Carried

2026-205 Anthony

That policy GA-02 Commissioner for Oaths and Notary Public Policy be accepted as presented for formatting changes.

Carried

2026-206 Wolowski

That policy GA-03 Key Access Policy be accepted as presented, effective immediately.

Carried

Administrator Taryn Bryson appointed Dylan Borody as recording secretary and left Council Chambers at 7:34PM, returned at 7:36PM and resumed secretarial duties.

2026-207 Borody	Organic Tree Dump Signage and Monitoring That Council approve the creation and purchase of a sign detailing accepted materials for the Organic Tree Dump. Further, that the Administrator look into options for surveillance and provide quotes at the next regular Council meeting on August 18, 2026.	Carried
2026-208 Wolowski	That policy GA-04 Capital Asset Management and Procurement Policy be accepted as presented.	Carried
2026-209 Wolowski	That policy GA-05 Capital Asset Management Policy and Strategy be accepted as presented.	Carried
	General Government Policies	
2026-210 Wasko	That policy GG-01 Council Governance, Code of Conduct & Communications Policy be accepted as presented for formatting changes.	Carried
2026-211 Anthony	That policy GG-02 Public Communications Policy be accepted as presented for formatting changes.	Carried
	Human Resources Policies	
2026-212 Borody	That policy HR-00 Job Descriptions Policy be accepted as presented, effective immediately.	Carried
2026-213 Kavanagh	That policy HR-01 Employee Code of Conduct Policy be accepted as presented for formatting changes.	Carried
2026 -214 Wasko	That policy HR-02 Employee Remuneration, Hours, Benefits, Leaves, and Probation Policy be accepted as presented for formatting changes.	Carried
2026-215 Wolowski	That policy HR-03 Personal Protective Equipment (PPE) Policy be accepted as presented for formatting changes.	Carried
2026-216 Borody	That policy HR-04 Staff and Volunteer Service Recognition Policy be accepted as presented for formatting changes.	Carried
2026-217 Borody	That policy HR-05 Use of Electronic Devices Policy be accepted as presented for formatting changes.	Carried
2026-218 Wasko	That policy HR-06 Use of Substance Policy be accepted as presented for formatting changes.	Carried
2026-219 Kavanagh	That policy HR-07 Harassment Policy be accepted as presented for formatting changes.	Carried
	Planning and Development Policies	
2026-220 Wasko	That policy PD-01 Property Pin Locating Policy be accepted as presented for formatting changes.	Carried
2026-221 Wolowski	That policy PD-02 Tree and Shrub Planting Policy be accepted as presented for formatting changes.	Carried
	Public Safety Policies	
2026-222 Wasko	That policy PS-01 Protective Services Policy be accepted as presented for formatting changes.	Carried
2026-223 Kavanagh	That policy PS-02 Liquor Permit Policy be accepted as presented for formatting changes.	Carried
	Recreation and Facilities Policies	
2026-224 Anthony	That policy RF-01 Recreation Facilities and Public Spaces Policy be accepted as presented, effective immediately, including subsections RF-01.1 Recreation Facilities and Public Spaces Fee Schedule, RF-01.2 Community Hall Rental Agreement, RF-01.3 Kearns Arena Lobby Rental Agreement, and RF-01.4 Gym Rental Agreement.	Carried
2026-225 Borody	That policy RF-02 Outback Cooler Policy be accepted as presented, effective immediately, including subsection RF-02.1 Outback Cooler Rental Agreement.	Carried
	Transportation Services Policies	
2026-226 Borody	That a decision on the agenda item be tabled until the August 18, 2026 meeting for amendments to be made.	Carried

Old Business

2026-227 Borody

Orders to Remedy – Building Bylaw Contraventions

That Council approve the Order to Remedy and Notice of Inspection letters as presented to be sent accordingly by registered mail.

Carried

2026-228 Borody

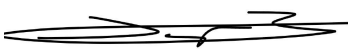
Adjournment

That this Regular Council meeting now be adjourned at 7:54 PM.

Carried


[Carrie Neigel \(Aug 19, 2026 13:53:49 MDT\)](#)

Carrie Neigel - Mayor



Taryn Bryson – Administrator