

Minutes from the Regular Meeting of the Council of the Town of Carrot River held on the 16th day of June 2026, in the Carrot River Council Chambers

Present:

Mayor Carrie Neigel
Councillors: Donald R. Anthony Kendall Friske Neal Wasko
Evan Wolowski Andrew Kavanagh
Administrator Taryn Bryson

Regrets: Delegation Marcel Enns

Delegates: Chris Letendre 6:25 to 6:45pm

Observers: Jordan Sinclair - 6:20 to 8:25 PM Kari Thesen - 6:21 to 8:25 PM

Mayor Carrie Neigel called the meeting to order at 6:30 PM

2026-143 Wasko **Approval/Additions of Agenda**
That the agenda for this regular meeting be accepted as amended to include List of Accounts for Approval – May Automatic Withdrawals.
Carried

2026-144 Anthony **Approval of Minutes**
That the minutes from the May 19, 2026 Regular Meeting be accepted.
Carried
Councillor Evan Wolowski joined the meeting at 6:31 PM

Delegation – Chris Letendre
Chris presented his proposal for the old Carrot River Elementary School to Council and answered questions regarding his preliminary proposal to renovate the property into multi-unit residential apartments.
Chris Letendre left the meeting at 6:46 PM

General Correspondence
Council reviewed Casper’s Expansion Initiative Proposal and accepted the report as information. The Administrator to follow up with questions from Council.

The Administrator presented the 2026-2027 Municipal Revenue Sharing Grant numbers to Council and advised of the \$ 24,976.00 increase. The Municipality will receive a total of \$ 305,865.00 in funding from the Government of Saskatchewan for operating expenses for the 2026-2027 Fiscal Year.

Council reviewed the Loss of Income Report from Virtus Group regarding the June 2024 Community Hall Insurance Claim and accept the report as information.

2026-145 Wasko **Consent Agenda**
List of Accounts for Approval
That bills and account payments for cheques 8898 – 8946 and online banking payments totaling \$144,289.26 be approved and attached hereto.
Carried

2026-146 Kavanagh That additional bills and account payments for cheques 8947 – 8949, online banking payments, and May missed automatic withdrawals totaling \$ 16,760.09 be approved and attached hereto.
Carried

2026-147 Anthony **Payment of Wages**
That May 2026 direct payroll deposits totalling \$ 42,592.44 be approved and attached hereto.
Carried

2026-148 Wasko **Financial Statements & Bank Reconciliation Reports**
That the May 2026 bank reconciliation report and Income Statement be accepted as presented and attached hereto.
Carried

2026-149 Friske **Staff, Committee and Board Reports**
That staff reports and outside board/committee reports provided to the Administrator be accepted as presented.
Carried

2026-150 Wolowski **Town Hall Meetings**
That Council approve the hosting of quarterly Town Hall Meetings open to the Public to address upcoming items of interest, current projects, and to address resident concerns. Further, that the first Town Hall meeting shall be held on October 27th, 2026, at 7:00 PM.
Carried

 

Councillor Kavanagh left Council Chambers at 7:19PM and returned at 7:20PM

Jordan Sinclair and Kari Thesen Left Council Chamber at 7:19PM

2026-151 Friske	In Camera That Council meet in camera at 7:20 pm to discuss HR personnel matters.	Carried																														
2026-152 Wolowski	Rise and Report That Council rise and report at 7:34 pm. <i>Jordan Sinclair and Kari Thesen returned to Council Chambers at 7:34PM</i> New Business	Carried																														
2026-153 Friske	BCL Consulting Engineering Services That Council approve BCL Engineering’s proposal for consulting engineering services for the Sewage Pumping Station Upgrade and Sewage Forcemain Upgrade scheduled for this calendar year.	Carried																														
2026-154 Anthony	Accounts Receivable Account Write Off That Council approve the write off of \$ 2,215.50 for amounts from 2022-2024 as attached to these minutes should they not be able to be collected.	Carried																														
2026-155 Wasko	Fire Call Water Use Charge That Council set a rate equivalent to bulk water rates set out in the Town’s Utilities Bylaw to be billed for fire calls when water is pulled from Town Owned Infrastructure.	Carried																														
2026-156 Wolowski	Summer Labourer Position That Council ratify the hiring of Shay Fisher as the Town Summer Labourer starting June 8, 2026, at a rate of \$18.35/hour.	Carried																														
2026-157 Kavanagh	Summer Kids Program Positions That Council approve the hiring of Tessa Friske and Bailey Shapka as the 2026 Summer Kids Program Leaders starting June 30, 2026, at a rate of \$17.35/hour.	Carried																														
2026-158 Friske	Reimbursement for Damages That Council approve the reimbursement of \$ 195.50 to Angela Reed for damages sustained to her tire from a damaged section of curb.	Carried																														
2026-159 Wolowski	Tax Enforcement- Proceedings to Request Title – 2024 Tax Arrears That the Administrator be authorized to commence proceedings under The Tax Enforcement Act to acquire title for the following properties: <table><tr><td>Lot 2</td><td>Block 11</td><td>Plan CH2555</td><td>Extension 11</td><td>Title No. 152994482</td></tr><tr><td>Lot 6</td><td>Block 18</td><td>Plan CH5253</td><td>Extension 0</td><td>Title No. 157993059</td></tr><tr><td>Lot 24</td><td>Block 18</td><td>Plan 101647605</td><td>Extension 0</td><td>Title No. 157993060</td></tr><tr><td>Lot 4</td><td>Block 3</td><td>Plan BR1372</td><td>Extension 0</td><td>Title No. 152606729</td></tr><tr><td>Lot 21</td><td>Block 17</td><td>Plan CI4203</td><td>Extension 0</td><td>Title No. 129271068</td></tr><tr><td>Lot 7</td><td>Block 20</td><td>Plan CI5849</td><td>Extension 0</td><td>Title No. 128148059</td></tr></table> <i>Councillor Kavanagh declared a conflict of interest and abstained from discussion and voting on the following agenda item.</i> <i>Administrator Taryn Bryson appointed Carrie Neigel as the recording secretary and left Council Chambers at 7:46 PM, returned at 7:48PM, and resumed secretarial duties.</i>	Lot 2	Block 11	Plan CH2555	Extension 11	Title No. 152994482	Lot 6	Block 18	Plan CH5253	Extension 0	Title No. 157993059	Lot 24	Block 18	Plan 101647605	Extension 0	Title No. 157993060	Lot 4	Block 3	Plan BR1372	Extension 0	Title No. 152606729	Lot 21	Block 17	Plan CI4203	Extension 0	Title No. 129271068	Lot 7	Block 20	Plan CI5849	Extension 0	Title No. 128148059	Carried
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2026-160 Wolowski	Town Office – Building Soffit Repairs That Council table the agenda item and request additional information from H&H Carpentry and Roofing regarding labour costs and the addition of eaves troughing.	Carried																														
2026-161 Wolowski	New Commercial Mower That Council approve the purchase of a new 2026 John Deere Z730M Zero Turn Mower Stk # 1AN00235 with 1 hour of run time from Brandt at a cost of \$ 14,166.93. Further, that the old 54” mower be listed for sale through Steffes Auctioneers.	Carried																														
2026-162 Friske	2026 Gravel Tender That Council approve the tender received from Dave Doerksen Trucking but request a reduced yardage than was tendered to meet budgeted gravel outlay of \$10,000.00 for the 2026 operating year.	Carried																														

- 2026-163 Wasko

Tourist Booth Preliminary Design

That Council approve the preliminary drawings for the Tourist Booth as attached and authorize construction plans to be drafted according to the preliminary plans attached to these minutes. Further, that Council request the Administrator to contact Outback Construction to have the unauthorized structure removed from the property at no cost to the Town.

Carried

Councillor Wolowski abstained from discussion and voting on the following agenda item.
- 2026-164 Anthony

Urban Hen Application

That Council approve the Urban Hen Application received from Monika Wolowski on May 27, 2026 subject to written consent being received from Neighboring Property Owners. Approval date is subject to approval being received by the Administrator and will be valid until December 31st, 2026.

Carried
- 2026-165 Kavanagh

*Old Business***Bulk Water Card System**

That Council approve the purchase of an Eport Credit Card System from Cantaloupe Vending through Johlin Measurement Ltd. to replace the existing system. Further, that any water cards with an existing pre-loaded balance can be returned to the Town Office for refund processing.

Carried
- 2026-166 Wolowski

Bylaw 2026-05 Extension of Time Bylaw

That Bylaw 2026-05 Financial Statement Extension of Time Bylaw be introduced and be read a first time.

Carried
- 2026-167 Friske

That Bylaw 2026-05 Financial Statement Extension of Time Bylaw be read a second time.

Carried
- 2026-168 Wasko

That Bylaw 2026-05 Financial Statement Extension of Time Bylaw be given the read third and final read at this meeting.

Carried Unanimously
- 2026-169 Anthony

That Bylaw 2026-05 Financial Statement Extension of Time Bylaw be read a third and final time, signed, sealed, and adopted.

Carried.
- 2026-170 Wasko

Adjournment

That this Regular Council meeting now be adjourned at 8:25 PM.

Carried


Carrie Neigel (Jul 30, 2026 15:21:49 MDT)


Taryn Bryson – Administrator