

**Minutes from the Regular Meeting of the Council of the Town of Carrot River held on the
17th day of March 2026, in the Carrot River Council Chambers**

Present:

Mayor Carrie Neigel

Councillors:

Donald R. Anthony

Chris Bergen

Kendall Friske

Neal Wasko

Evan Wolowski

Andrew Kavanagh

Administrator Taryn Bryson

Regrets: n/a

Delegates: Grant and Janet Trites - Water Concerns 6:50 to 7:04pm

Observer: Jordan Sinclair 6:24 to 9:20pm

Mayor Carrie Neigel called the meeting to order at 6:30 PM

2026-052 Bergen

Approval/Additions of Agenda

That the agenda for this regular meeting be accepted, with the addition of Consent Agenda Item - Additional Accounts for Approval.

Carried

2026-053 Kavanagh

Approval of Minutes

That the minutes from the February 17, 2026 Regular Meeting be accepted as amended.

Carried

General Correspondence

The February 26, 2026 Waterworks Compliance Inspection received from the Water Security Agency was presented for Council's information and review.

The Email received from Jennifer McCorriston regarding traffic was presented for Council's information and review.

Councillor Evan Wolowski joined the meeting at 6:34 PM

The Email received from Sgt. Reid Doucette regarding specific police needs in the community was presented for Council's information and review. Administrator to follow-up with requests for more police presence in Town and around School Zones in addition to increased traffic enforcement.

The Email received from Northrok Construction Ltd. regarding the old school was presented for Council's information and review. Administrator to engage with Northrok Construction on steps to move toward an official proposal.

Consent Agenda

2026-054 Wasko

Financial Statements & Bank Reconciliation Reports

That the February 2026 bank reconciliation report and Income Statement be accepted as presented and attached hereto.

Carried

2026-055 Bergen

Payment of Wages

That February 2026 direct payroll deposits totalling \$42,745.95 be approved and attached hereto.

Carried

2026-056 Kavanagh

List of Accounts for Approval

That bills and account payments for cheques 8754 – 8802 and online banking payments totaling \$147,124.29 be approved and attached hereto.

Carried

2026-057 Kavanagh

That additional bills and account payments for cheques 8803 - 8808 and online banking payments totaling \$ 13,919.41 be approved and attached hereto.

Carried

Delegation

Grant and Janet Trites attended the meeting from 6:50 to 7:04pm to present water samples from their residence, correspondence from the Water Security Agency and Saskatchewan Public Health and requested follow-up from the Town regarding the turbidity of their water.

2026-058 Wasko

Staff, Committee and Board Reports

That staff reports and outside board/committee reports provided to the Administrator be accepted as presented.

Carried

Jordan Sinclair left Council Chambers at 7:17pm

2026-059 Bergen

In Camera

That Council meet in camera at 7:18 pm to discuss HR personnel matters.

Carried

2026-060 Wolowski	Rise and Report That Council rise and report at 7:59 pm.	Carried
2026-061 Anthony	Administrator Overtime Hours That Council approve the 24.5 hours of straight time to be paid with March Payroll with applicable deductions.	Carried
	<i>Jordan Sinclair returned to Council Chambers at 8:04 pm</i>	
	<i>New Business</i>	
2026-062 Wolowski	Accessible Sidewalk Crossings Project The Council of the Town of Carrot River approve the Accessible Sidewalk Crossings Project to be submitted to the SGI Traffic Safety Fund and authorize the signing of the letter of acknowledgment as presented and attached hereto.	Carried
2026-063 Kavanagh	Carrot River Young Women's Club – Request for Donation That the request from the Young Women's Club be accepted as information.	Carried
2026-064 Anthony	Office Assistant Contact That Council approve the hiring of Kari Thesen as the Office Assistant at a rate of \$23/hour. Start date to be determined by Administrator, Taryn Bryson. Further, that Munisoft Training be approved for the quoted price of \$1,297.50.	Carried
2026-065 Wolowski	Town SaskTel Email Address That Council approve the migration from t.carrotriver@sasktel.net to office@carrotriver.ca for all correspondence. Further, that payment and banking remain with the t.carrotriver@sasktel.net account for the time being.	Carried
	<i>Councillor Friske abstained from discussion and voting the following agenda item.</i>	
2026-066 Wolowski	Co-op Storage Lot Lease That Council approve the drafting of a lot lease agreement specific to Riverside Co-operative's use of the Town Storage Lot at rate of \$0.16/sq ft as per the Town's Fees and Services Policy. Further, that the Lease be presented to the Co-op for review and term as the minimum lease is 3 years as per policy with a start date on the lease of October 1, 2025 in accordance with when the lot dimensions were officially noted.	Carried
2026-067 Bergen	2026 Facility Policy That the 2026 Facility Policy presented by the Recreation Board be accepted as presented, effective immediately.	Carried
2026-068 Wolowski	2026 Salary Grid That Council approve the salary grid as presented with contracted annual increments only as attached hereto.	Carried
	<i>Councillor Bergen left Council Chambers at 8:24pm and returned at 8:26pm</i>	
	<i>Taryn Bryson appointed Carrie Neigel as recording secretary and left Council Chambers at 8:31pm, returned at 8:34pm and resumed recording duties.</i>	
2026-069 Kavanagh	Janitorial Contract That Council approve the renewal of the Gym Janitorial Contract as is.	Carried
	<i>Old Business</i>	
2026-070 Bergen	Board of Revision Appointment That pursuant to Subsection 220(1) of The Municipalities Act, the TOWN OF CARROT RIVER appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh.	
	The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.	Carried
2026-071 Wolowski	Board of Revision Secretary Appointment That pursuant to Subsection 221(1) of The Municipalities Act, the TOWN OF CARROT RIVER appoints Nicolle Hoskins with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2026, through to December 31, 2026, remuneration as set out	

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in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

2026-072 Friske

Development Appeals Board Appointment

That pursuant to Subsection 214(1) of The Planning and Development Act, 2007, the TOWN OF CARROT RIVER appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried

2026-073 Wasko

Development Appeals Board Secretary Appointment

That pursuant to Subsection 216(3)(a) of The Planning and Development Act, 2007, the TOWN OF CARROT RIVER appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

2026-074 Anthony

Fire Department – Tobin Lake Retainer

That motion 2026-041 be rescinded. Further, that the annual retainer for the Resort Village of Tobin Lake remain at \$15,000.00 per year.

Carried

2026-075 Bergen

Registering Interest on Title – Roll 00004800 0000

That Council review the correspondence received from Avenue Law regarding registering interest on the title of 9 Main Street and authorizes the Administrator to proceed with having Avenue Law register the interests and assist in drafting a letter to the property owner regarding the need for a detailed remediation plan with specific deadlines.

Carried

2026-076 Wasko

Borrowing Authorization *(Repealed April 21, 2026)*

~~That application be made to the Local Government Committee for permission to borrow the sum of five million one hundred and seventy thousand dollars (\$5,170,000), in 2026 repayable over a period of twenty five (25) years, for the purpose of Sewer Lift Station #1 Upgrades and Force Main Repairs;~~

~~AND that the amount of the said debt shall be payable in twenty five (25) installments of two hundred and six thousand eight hundred dollars (\$206,800) in the years 2027 to 2051 inclusive, with interest payable at a rate to be approved by Local Government Committee, Saskatchewan Municipal Board.~~

Carried

2026-077 Wolowski

2026 Budget

That Council approve working budget V6 as amended.

Carried

Jordan Sinclair left Council Chambers at 9:20pm

Neal Wasko left Council Chambers at 9:28pm

2026-078 Friske

Adjournment

That this Regular Council meeting now be adjourned at 9:30 PM.

Carried



Carrie Neigel - Mayor



Taryn Bryson – Administrator