

**Minutes from the Regular Meeting of the Council of the Town of Carrot River held on the  
19<sup>th</sup> day of May 2026, in the Carrot River Council Chambers**

**Present:**

Mayor Carrie Neigel

**Councillors:**

Donald R. Anthony

Chris Bergen

Kendall Friske

Neal Wasko

Evan Wolowski

Andrew Kavanagh

Administrator Taryn Bryson

**Regrets:** n/a

**Delegates:**

**Observer:** Jordan Sinclair 6:30 to 7:43 pm

Jacob Schmidt 6:30 to 7:30 pm

**Mayor Carrie Neigel called the meeting to order at 6:32 PM**

**2026-108 Bergen**

**Approval/Additions of Agenda**

That the agenda for this regular meeting be accepted, with the addition of General Correspondence Items: Formal Complaints, and New Business Items: 2026 Mill Rate and Janitorial Contracts.

Carried

**2026-109 Friske**

**Approval of Minutes**

That the minutes from the April 21, 2026 Regular Meeting be accepted.

Carried

**General Correspondence**

The General Correspondence item "Ministry of Highways signage increases" was presented to Council and accepted as information.

**2026-110 Wolowski**

That Formal Complaint form regarding street signage for First Street Southeast be acknowledged and that signage be replaced as soon as the ordered sign arrives.

Carried

**2026-111 Friske**

That the Formal Complaint form regarding July 2025 Property Line Marking Invoice be acknowledged and approve the cancellation of property line marking and interest in the amount of \$ 102.60 due to amendments completed to the zoning bylaw.

Carried

**Consent Agenda**

**2026-112 Wasko**

**Financial Statements & Bank Reconciliation Reports**

That the April 2026 bank reconciliation report, March Income Statement and April Income Statement be accepted as presented and attached hereto.

Carried

**2026-113 Wolowski**

**List of Accounts for Approval**

That bills and account payments for cheques 8872 – 8895 and online banking payments totaling \$164,850.64 be approved and attached hereto.

Carried

**2026-114 Kavanagh**

That additional bills and account payments for cheques 8896 - 8897 and online banking payments totaling \$ 2,667.76 be approved and attached hereto.

Carried

**2026-115 Anthony**

**Payment of Wages**

That April 2026 direct payroll deposits totalling \$ 42,107.33 be approved and attached hereto.

Carried

**2026-116 Anthony**

**Payment of Wages - CRFR**

That Period 1 Carrot River Fire and Rescue direct payroll deposits totalling \$ 5,660.00 for January through April 2026 be approved and attached hereto.

Carried

**2026-117 Bergen**

**Staff, Committee and Board Reports**

That staff reports and outside board/committee reports provided to the Administrator be accepted as presented.

Carried

**New Business**

**2026-118 Wolowski**

**Council Member Resignation**

That Council acknowledge Councillor Chris Bergen's Resignation effective May 31, 2026.

Carried

**2026-119 Wolowski**

**Dust Control Tender**

That Council award the 2026 Dust Control Tender to NE Dust Control at a rate of \$2.25/linear foot.

Carried

**2026-120 Wolowski**

**Bulk Water Card System**

That Council table this decision to the next regular meeting and request additional information regarding monthly fees.

Carried

<b>2026-121 Friske</b>	<p><b>Xplore Inc. Tower Installation and Land Lease</b>  That Council authorize the Administrator to continue with the lease agreement process for a land lease with Xplore Inc. to install a 45m lattice type tower and equipment cabinet/shelter for a rate of \$6,000.00 per year with 3 5-year extension terms with rental increases at each term. Further, that the lease area will be a maximum of 15m by 15m at legal location Blk/Par MR1-Plan 102088201 Ext 0 and that all electrical, and site costs be the responsibility of Xplore Inc.</p>	Carried
<b>2026-122 Wasko</b>	<p><b>Fire Hall Siren</b>  That Council approve the decommissioning of the Carrot River Fire Hall Siren due to outdated electrical copper wiring that will become obsolete with internet upgrades and that the Administrator and Fire Chief look into an alternative system that works with current technology.</p>	Carried
<b>2026-123 Bergen</b>	<p><b>Carrot River Community Hall Rental Agreement</b>  That Council approve the updated Community Hall Rental Agreement as presented and attached to these minutes.</p>	Carried
<b>2026-124 Kavanagh</b>	<p><b>Board/Committee Accounts Policy</b>  That Council approve the Board/Committee Accounts Policy as presented and attached to these minutes.</p>	Carried
<b>2026-125 Wolowski</b>	<p><b>Carrot River Fire &amp; Rescue Account Policy</b>  That Council approve the Carrot River Fire &amp; Rescue Account Policy as presented and attached to these minutes.</p>	Carried
<b>2026-126 Bergen</b>	<p><b>2026 Mill Rate</b>  That Council set the 2026 Mill Rate at 6.76 Mills.</p>	Carried
<b>2026-127 Kavanagh</b>	<p><b>Janitorial Contracts</b>  That the Office/Library Janitorial Contract be awarded to Kari Thesen at a rate of \$500.00/month.</p>	Carried.
<b>2026-128 Wolowski</b>	<p>That the Community Hall Janitorial Contract be awarded to Krista Peverett at a rate of \$1250.00/month.</p>	Carried
<b>2026-129 Bergen</b>	<p>That the Gymnasium Janitorial Contract be awarded to Bev Cragg at a rate of \$500.00/month.</p>	Carried
<b>2026-130 Bergen</b>	<p><b>Bylaw 2026-02 Utility Rate Bylaw</b>  That Bylaw 2026/02 being a bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of rent or service for the use of the sanitary sewer and to establish an annual utility infrastructure fee for the Town of Carrot River be read a first time.</p>	Carried.
<b>2026-131 Wolowski</b>	<p>That Bylaw 2026/02 being a bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of rent or service for the use of the sanitary sewer and to establish an annual utility infrastructure fee for the Town of Carrot River be read a second time.</p>	Carried.
<b>2026-132 Friske</b>	<p>That Council unanimously agrees to consider third reading of Bylaw 2026/02 being a bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of rent or service for the use of the sanitary sewer and to establish an annual utility infrastructure fee for the Town of Carrot River.</p>	Carried.
<b>2026-133 Anthony</b>	<p>That Bylaw 2026/02 being a bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of rent or service for the use of the sanitary sewer and to establish an annual utility infrastructure fee for the Town of Carrot River be read a third time and adopted.</p>	Carried.
<b>2026-134 Bergen</b>	<p><b>Bylaw 2026-03 Business Licensing</b>  That Bylaw 2026/03 being a bylaw to regulate and govern businesses for the Town of Carrot River be read a first time.</p>	Carried.
<b>2026-135 Wolowski</b>	<p>That Bylaw 2026/03 being a bylaw to regulate and govern businesses for the Town of Carrot River be read a second time.</p>	Carried.
<b>2026-136 Friske</b>	<p>That Council unanimously agrees to consider third reading of Bylaw 2026/03 being a bylaw to regulate and govern businesses for the Town of Carrot River.</p>	Carried.
<b>2026-137 Wasko</b>	<p>That Bylaw 2026/03 being a bylaw to regulate and govern businesses for the Town of Carrot River be read a third time and adopted.</p>	Carried.

**Bylaw 2026-04 Incur a Debt of \$780,000**

**2026-138 Bergen**

That Bylaw 2026/04 being a bylaw incur a debt in the sum of seven hundred and eighty thousand dollars (\$780,000.00) for the purpose of Sewer Lift Station #1 Upgrades and Force Mains for the Town of Carrot River be read a first time.

Carried.

**2026-139 Wolowski**

That Bylaw 2026/04 being a bylaw incur a debt in the sum of seven hundred and eighty thousand dollars (\$780,000.00) for the purpose of Sewer Lift Station #1 Upgrades and Force Mains for the Town of Carrot River be read a second time.

Carried.

**2026-140 Friske**

That Council unanimously agrees to consider third reading of Bylaw 2026/04 being a bylaw incur a debt in the sum of seven hundred and eighty thousand dollars (\$780,000.00) for the purpose of Sewer Lift Station #1 Upgrades and Force Mains for the Town of Carrot River.

Carried.

**2026-141 Wasko**

That Bylaw 2026/04 being a bylaw incur a debt in the sum of seven hundred and eighty thousand dollars (\$780,000.00) for the purpose of Sewer Lift Station #1 Upgrades and Force Mains for the Town of Carrot River be read a third time and adopted.

Carried.

*Jordan Sinclair left Council Chambers at 7:25pm and returned at 7:27pm.*

**2026-142 Bergen**

**Adjournment**

That this Regular Council meeting now be adjourned at 7:43 PM.

Carried

  
Carrie Neigel (Jun 17, 2026 12:49:36 MDT)

Carrie Neigel - Mayor

  
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Taryn Bryson – Administrator