Minutes from the Regular Meeting of the Council of the Town of Carrot River held on the 15th day of September 2026, in the Carrot River Council Chambers

Present:

Mayor Carrie Neigel
Councillors:

Donald R. Anthony	Neal Wasko (Phone)	Evan Wolowski
Andrew Kavanagh	Dylan Borody	Kendall Friske

Administrator Taryn Bryson

Regrets: N/A

Delegates: Corporal Alexander Wright – 6:28 to 6:58 PM
MLA Terri Bromm – 7:00 to 8:06 PM

Observers: Jordan Sinclair – 6:25 to 9:14 PM Kari Thesen – 6:28 to 9:14 PM
Melissa Sawicki and Marie-Josee Blanchet - 6:28 to 8:06 PM

Mayor Carrie Neigel called the meeting to order at 6:30 PM

2026-254 Borody **Approval/Additions of Agenda**
That the agenda for this regular meeting be accepted as amended to remove New Business Item "Transfer Eligible AR Arrears to Tax" and add additional items: Resident Letter of Request, ICS 200 Information, Additional Accounts for Approval, Draft 2025 Financial Statements, Remedy Order – Overgrown Grass and Weeds, and Request for Decision – Public Works Capital Purchase.
Carried

2026-255 Anthony **Approval of Minutes**
That the minutes from the August 18, 2026 Regular Meeting be accepted.
Carried

Councillor Evan Wolowski joined the meeting at 6:36 PM

Delegation
Corporal Alexander Wright joined the meeting to discuss the last quarters report for the Carrot River RCMP Detachment along with changes to personnel and training adjustments for the region.

General Correspondence

2026-256 Friske **Formal Complaint**
That Council accept the Formal Complaint form regarding paving concerns on Poplar Avenue and First Street West and instruct a cold mix fill to be applied this fall with repaving scheduled in Spring/Summer 2027 in accordance with the Amended Strategic Plan.
Carried

2026-257 Kavanagh Letters from Ministry of Highways, RCMP, SaskPower, SEDA, and Carrot River Fire & Rescue were presented to Council for information and review.
Carried

2026-258 Wolowski **Resident Letter of Request**
That Council accept the letter received regarding the Town's Pet Bylaw as information and move to honor the lifetime pet fees that were issued with the previous Pet Bylaw but that annual fees be applicable for all pets registered after the new bylaw was passed on May 21, 2024.
Carried

Consent Agenda

List of Accounts for Approval

2026-259 Wasko That bills and account payments for cheques 9028 – 9053 and online banking payments totaling $ 269,466.92 be approved.
Carried

2026-260 Wasko That additional bills and account payments for cheques 9054-9060 and online banking payments totaling $ 61,307.26 be approved.
Carried

2026-261 Anthony **Payment of Wages**
That August 2026 direct payroll deposits totalling $ 49,813.12 be approved.
Carried

Corporal Wright left the meeting at 6:58 PM

2026-262 Wolowski **Payment of Wages - CRFR**
That Period 2 Carrot River Fire and Rescue direct payroll deposits totalling $ 20,304.50 for May through August 2026 be approved and attached hereto.
Carried

2026-263 Borody **Financial Statements & Bank Reconciliation Reports**
That the August 2026 bank reconciliation report and Income Statement be accepted as presented.
Carried

MLA Terri Bromm joined the meeting at 7:00 PM

Councillor Robert Anthony left Council Chambers at 7:17 PM and returned at 7:18 PM

Councillor Andy Kavanagh left Council Chambers at 8:05 PM and returned at 8:07 PM

2026-264 Borody **Staff, Committee and Board Reports**
That staff reports and outside board/committee reports provided to the Administrator be accepted as presented.

Carried

Delegation
MLA Terri Bromm joined the meeting to give updates on current government programs and address questions on the following topics:

- Highway maintenance – crack oiling and upgrades to Grid 789
- Funding for water/sewer infrastructure upgrades
- Cell Towers and Sasktel Services at Thunder Rapid Lodge and Pasquia Park
- Discussion on Saskatchewan's stance on transition to municipal districts
- Results from the 2026 Census and when numbers will be publicized
- Ministry of Health Contracts for Nurse Practitioners

MLA Terri Bromm, Melissa Sawicki, Marie-Josee Blanchet, Kari Thesen and Jordan Sinclair Left Council Chambers at 8:07 PM

2026-265 Wolowski **In Camera**
That Council meet in camera at 8:08 pm to discuss HR personnel matters.

Carried

2026-266 Kavanagh **Rise and Report**
That Council rise and report at 8:34 pm.

Carried

Kari Thesen and Jordan Sinclair returned to Council Chambers at 8:34 PM

2026-267 Wasko **Temporary Full-time Public Works and Utilities Operator**
That Council authorize the posting of a temporary Public Works and Utilities position for the remaining duration of Dwayne's medical leave and to complement an adjusted return to work plan.

Carried

New Business

2026-268 Borody **Transfer Utility Arrears to Tax**
That Council authorize the Administrator to transfer the following outstanding utility arrears to their corresponding tax rolls following distribution of registered letters if payment has not been received by October 16th:

2245 Second Avenue	$ 1,706.24
119 First Street West	$ 9,823.05
562 Parkdale Street	$ 107.52
512 Parkdale Street	$ 75.52
3120 Third Street West	$ 1,290.24
557 Fifth Street West	$ 107.52
545 Fifth Street West	$ 13.01

Carried

2026-269 Borody **2025-26 Payroll Error**
That Council authorize the payment of $ 706.30 less applicable deductions to Jelaine Ralph following accounting error of payroll increase not being awarded in May 2025 according to the set schedule in the signed employment contract. Further, that a revised ROE be issued to indicate the correction.

Carried

Councillor Anthony left Council Chambers at 8:39 PM and returned at 8:40 PM

2026-270 Borody **Draft 2025 Financial Statements**
That Council approve the draft financial statements presented by Baker Tilly LLP. Further, that the $ 165,613 surplus in Utilities Services be transferred to the Town Savings Account to be used for future water/sewer infrastructure maintenance and upgrades.

Carried

2026-271 Friske **Remedy Order**
That Council declare the property described as Lot 07 Block 26 Plan CN396, the civic address of the property being 348 Third Street West, to be a nuisance under Section 11 of Bylaw 2006/02 for the following reason: Overgrown Grass and Weeds. These symptoms cause concern that the property may adversely affect people's use and enjoyment of their property and the amenity of the neighbourhood; further the Administrator is hereby authorized to issue an Order to the Owners of said property requiring them to undertake the following work: mowing grass and maintaining exterior grounds; said work to be completed no later than October 1, 2026; and further, that if the work noted above is not completed by the date given above, the Town of Carrot River is authorized to undertake whatever steps are necessary to complete the work and recover the costs.

Carried

Old Business

2026-272 Borody **Request for Decision – Office Furniture**

That Council approve the purchase of height adjustable desks as quoted from Source Office Furnishings. Further, that the Administrator submit information to Taylor's Auctioneers Ltd. to sell the furnishings that are being replaced.

Carried

2026-273 Friske **Tourist Booth – Updated Estimate**

That Council accept the Tourist Booth estimate received from Outback Construction as information. Further, that the tender process for the rebuilding of the Tourist Booth be reopened with the new construction plans.

Carried

Jordan Sinclair left Council Chambers at 9:00 PM and returned at 9:02 PM

2026-274 Wasko **Strategic Plan**

That Council approve the Strategic Plan as amended.

Carried

2026-275 Borody **Request for Decision – Public Works Capital Purchase**

That Council accept the request for decision as information and maintain the $1,500.00 budget awarded for the purchase of a new laptop for the Public Works and Utilities Department.

Carried

2026-276 Wasko **Adjournment**

That this Regular Council meeting now be adjourned at 9:14 PM.

Carried

Carrie Neigel (Oct 27, 2026 10:15:59 MDT)

Carrie Neigel - Mayor

Taryn Bryson – Administrator

September 15, 2026 Draft Meeting Minutes

Final Audit Report 2026-10-27

Created:	2026-10-27
By:	Taryn Bryson (cao@carrotriver.ca)
Status:	Signed
Transaction ID:	CBJCHBCAABAANnt2H05P6OP2OmO84ckby4eAJGWepS6E

"September 15, 2026 Draft Meeting Minutes" History

Document created by Taryn Bryson (cao@carrotriver.ca)
2026-10-27 - 4:13:30 PM GMT

Document emailed to Carrie Neigel (carrieneigel@outlook.com) for signature
2026-10-27 - 4:13:36 PM GMT

Email viewed by Carrie Neigel (carrieneigel@outlook.com)
2026-10-27 - 4:15:20 PM GMT

Document e-signed by Carrie Neigel (carrieneigel@outlook.com)
Signature Date: 2026-10-27 - 4:15:59 PM GMT - Time Source: server - Signature Appearance Selected: MOBILE_DRAW

Agreement completed.
2026-10-27 - 4:15:59 PM GMT