

Administrator's Report – November 15, 2023

HR

- Taryn was sick October 24th – 26th and November 7th – 9th, Used 3 Bereavement days October 19th – 23rd
- Jelaine away November 7th – 9th and Sick November 13th
- Office Closed on November 10th for Remembrance Day
- Council Annual Declarations due November 30th

2023 Donor's Choice

- Total of \$9,150.00 raised – Cheques sent out to all organizations on November 2, 2023

Bank Reconciliation and Financial Statements completed for October 2023

Housing Accelerator Fund – CMHC Grant

- Application Submitted, currently under review – awaiting approval/denial of funding

Bylaws Up for Review

- Building Bylaw sent for approval to Ministry – awaiting final approval.
- Emergency Measures Bylaw – Next meeting set for December 18th.
- Solid Waste Bylaw undergoing review and additions due to community concerns.
- Traffic Bylaw to be next for review once Emergency Measure Bylaw is closer to completion.

2023 Building/Development Permits

- 2023/00 Wiens – **Change of Occupancy @ 40 Railway Ave.** - Complete
- 2023/01 Van Meter - **Addition @ 561 Parkdale St.** – Approved (In Process)
- 2023/02 Flowerday - **New Build @ 645 Nicholson Dr.** – Approved (In Process)
- 2023/03 Buhler - **New Build @ 630 Elm Ave.** – Approved (In Process)
- 2023/04 Schmidt - **New Build @ 2909 Albert St.**– Approved (In Process)
- 2023/05 Carrot River Agencies – **New Elevated Deck @ 2 Main Street** - Approved (In Process)
- 2023/06 Mennonite Church – **New Outbuilding @ 2902 Albert Street** – Approved
- 2023/07 Suncor - **Update/Addition @ 145 First St. W.**– Approved (In Process)
- 2023/08 Clancy – **New Garage @ 3333 Third St. NE** –Approved (In Process)
- 2023/___ Mazurek Industries – **Addition @ 173 Birch Road** – Additional Documentation Required
- 2023/___ Bergen – **New Attached Deck @ 2118 Second St. W.** – Additional Documentation Required
- 2023/___ CR Service – **Kitchen Upgrades @ 140 Railway Ave.** – Awaiting BO Approval

Next Committee Meeting Date

(Closed to Public):

December 5th, 2023 (If Needed)

Next Regular Council Meeting Date

(Open to Public):

December 21st, 2023

