

Administrator's Report – September 12, 2023

HR

- Taryn away at ICS 200 Training in Melfort: September 13th – 14th
- Jelaine off @ 2:00 on September 14th - Medical

2022 Audit

- Continuing to work with Janke to correct entries they are requesting be made that do not show a true reflection of operations in 2022 – to be finalized at September meeting.

2022 Waterworks Annual Statement, Rate Policy & Capital Investment Strategy

- Completion postponed until 2022 Audit is corrected.

Bank Reconciliation and Financial Statements completed for August 2023

Housing Accelerator Fund – CMHC Grant

- Nearing completion on our application for funding for water/sewer line replacement and continued development of the subdivision to the west of the Community Hall.
 - Deadline has moved to September 29th, 2023

Manhole needing repair – New School to tie into existing manhole in poor condition

- NESD to split costs 50/50 for replacement of manhole. Cost estimate for materials and labour would equal to roughly \$ 8,481.00 each.

Bylaws Up for Review

- Building Bylaw to be approved at September 19th Council Meeting and then sent for approval to Ministry.
- Emergency Measures Bylaw – Next meeting date to be set for the last week in September.
- Traffic Bylaw to be next for review once Emergency Measure Bylaw is closer to completion.

2023 Building/Development Permits

- 2023/00 Wiens – **Change of Occupancy** @ 40 Railway Ave. - Complete
- 2023/01 Van Meter - **Addition** @ 561 Parkdale St. – Approved (In Process)
- 2023/02 Flowerday - **New Build** @ 645 Nicholson Dr. – Approved (In Process)
- 2023/03 Buhler - **New Build** @ 630 Elm Ave. – Approved (In Process)
- 2023/04 Schmidt - **New Build** @ 2909 Albert St.– Approved (In Process)
- 2023/05 Carrot River Agencies – **New Elevated Deck** @ 2 Main Street - Approved (In Process)
- 2023/06 Mennonite Church – **New Outbuilding** @ 2707 Poplar Ave. – Approved
- 2023/07 Suncor - **Update/Addition** @ 145 First St. W.– Approved (In Process)
- 2023/08 Clancy – **New Garage** @3333 Third St. NE –Approved (In Process)
- 2023/___ Mazurek Industries – **Addition** @173 Birch Road – Additional Documentation Required
- 2023/___ Bergen – **New Attached Deck** @ 2118 Second St. W. – Additional Documentation Required

Next Committee Meeting Date

(Closed to Public):

October 3rd, 2023 (If Needed)

Next Regular Council Meeting Date

(Open to Public):

October 17th, 2023

