

Administrator's Report – April 19, 2024

HR

- Jelaine away April 5th, 8th, and 25th with partial days off on April 16th and 24th.
- Taryn on holidays April 10th to 12th
 - SUMA Convention April 14th to 17th in Regina, SK

2023 Audit - Janke to have final audit report back to the Office by the end of April.

Bank Reconciliation and Financial Statements completed for March 2024

2024 Budget approved at March 19th Meeting – system processed to reflect on financials

Medical Clinic Lease - to be approved and signed by Town and RM Councils

- Lease from SHA received – payments to be backdated to January 1, 2023, with two year lease expiring on December 31, 2024.
- Renegotiations will happen later this year to account for additional funding requested but denied for this lease term.

2024 Assessment Notices

- Maintenance list received from SAMA on April 15th and Assessment Notices sent to applicable residents on April 18th – Appeal applications will be accepted until May 21st at 4:30 pm.

Bylaws Up for Review

- Emergency Measures Bylaw
- Traffic Bylaw

2023 Building/Development Permits

- 2023/02 Flowerday - **New Build** @ 645 Nicholson Dr. – Approved (In Process)
- 2023/03 Buhler - **New Build** @ 630 Elm Ave. – Approved (In Process)
- 2023/04 Schmidt - **New Build** @ 2909 Albert St. – Approved (In Process)
- 2023/05 Carrot River Agencies – **New Elevated Deck** @ 2 Main Street - Approved (In Process)
- 2023/06 Mennonite Church – **New Outbuilding** @ 2902 Albert Street – Approved
- 2023/07 Suncor - **Update/Addition** @ 145 First St. W. – Approved (In Process)
- 2023/08 Clancy – **New Garage** @ 3333 Third St. NE – Approved (In Process)
- 2023/___ Mazurek Industries – **Addition** @ 173 Birch Road – Additional Documentation Required
- 2023/___ Bergen – **New Attached Deck** @ 2118 Second St. W. – Additional Documentation Required
- 2023/___ CR Service – **Kitchen Upgrades** @ 140 Railway Ave. – Awaiting BO Approval

2024 Building/Development Permits

- 2024/01 Friesen - **New Attached Garage** @ 441 Fourth St. W. – Awaiting Additional Documentation

Next Committee Meeting
(Closed to Public):
May 7th, 2024 (If Needed)

Next Regular Council Meeting
(Open to Public):
May 21st, 2024 @ 7:00 PM

